



**VPS Staff Campaign (employee giving program)
Authorization for Payroll Deduction**

Return completed form to VPS Payroll Dept.
or scan and email to staffcampaign@vansd.org.

EMPLOYEE INFORMATION

First Name _____ Last Name _____

VPS Employee ID# _____ Primary building assignment _____

Home Address _____ City _____ State ____ Zip _____

Work E-mail _____ Personal E-mail _____

Preferred phone (_____) _____ Mobile Home Work

DONATION OPTIONS

I authorize and request that the amount(s) below be deducted from my paycheck and be remitted to the organization(s) I have selected.

Organization	Donation/Org	One-Time (Jan 2021)	Monthly (Jan-Dec 2021)
Foundation for Vancouver Public Schools	\$ _____	<input type="checkbox"/> One-time	<input type="checkbox"/> Monthly
Citizens Committee for Good Schools	\$ _____	<input type="checkbox"/> One-time	<input type="checkbox"/> Monthly
United Way of the Columbia-Willamette	\$ _____	<input type="checkbox"/> One-time	<input type="checkbox"/> Monthly

My Spouse/Partner is employed by a company that may match my donation: Company Name _____

I confirm that the information I have entered is correct to the best of my knowledge and I hereby authorize Vancouver Public Schools to deduct the amount(s) entered from my paycheck. I understand I may cancel my authorization for payroll deduction in writing at any time. The organizations participating in the VPS Employee Giving Program (aka Staff Campaign) do not provide goods or services in whole or partial consideration for any donations received via this form. I acknowledge that employee giving through payroll deduction is a benefit of employment and does not imply endorsement by VPS for any non-profit beneficiaries. Donations are fully tax deductible as allowed by law. Please consult with your tax advisor for questions.

SIGNATURE REQUIRED TO AUTHORIZE YOUR GIFT

Signature

Date

Retain a copy for your records.