

---

---

# 2024/25 Monetary Donation Form

---

---



Checks shall be made payable to the Foundation for Vancouver Public Schools.  
Do not endorse check with VPS Building Stamp. We cannot accept cash.  
Complete form, attach donation and paperwork & submit within 3 business days of receipt to: Foundation VPS (FVPS/JPC)

School: \_\_\_\_\_ Person Accepting the Donation: \_\_\_\_\_

**Donor Information:** *Please provide donor with a copy of this form.*

Donor or Contact Person: \_\_\_\_\_

Company (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

---

---

Amount of Gift: \$ \_\_\_\_\_

Check # \_\_\_\_\_ Date of Check: \_\_\_\_\_ Per our policies we do not accept cash.

---

---

### How would you like to designate your donation?

- Direct my funds where needed most
- Basic Needs including Housing Stability
- Engagement, Enrichment or Mentoring
- Early Learning / Special Education
- Social Emotional Health and Wellness
- To benefit VPS students at \_\_\_\_\_ ES/MS/HS .

(Funds will be deposited into the school account with memo for designation instructions): \_\_\_\_\_

- Please contact the Foundation for VPS Executive Director to discuss gifts that fall outside these areas.
- Is this gift in honor of someone? \_\_\_\_\_

Grant (\$1,000 minimum) or donations over \$5k: **Confirm the following**

- FVPS staff reviewed the donation requirements and or grant application before it is accepted/submitted and determined that the grant fits within the FVPS Gift Acceptance Procedures.
  - School Principal or designee approves grant/donation requirements (signature): \_\_\_\_\_
  - Attach copy of the submitted application, and all documentation accompanying the award announcement. Grant Writer is responsible for meeting reporting requirements & providing a copy of the final report to FVPS.
- 
- 

\_\_\_\_\_  
VPS Staff Member Signature

\_\_\_\_\_  
Date

**Foundation for Vancouver Public Schools PO Box 6039 Vancouver, WA 98668 360-313-4730**

The Vancouver School District No 37 Foundation, doing business as Foundation for Vancouver Public Schools, is a non-profit organization under the laws of the State of Washington and qualifies as a charitable tax exempt organization under Section 501(c)(3) of the Internal Revenue Code, Federal ID # 91-0971800