FAQs:

When does the campaign start and end?
The ENTIRE campaign window is August 31 to November 13. In that time we will visit 36 schools/programs, plus each department at JPC.

YOUR campaign window is the two week period after we visit your staff meeting. After our presentation, we will leave forms to distribute and posters with QR codes to hang.

You should expect to receive at least a one-week post-visit reminder email. We encourage principals and leadership staff to find ways to promote the campaign as much as possible for those two weeks.

Remember that all staff can participate, not just teachers - make sure everyone gets the opportunity to give! The higher the percentage of staff that gives, the better your chances of claiming that trophy :)

All sign ups are due by November 13 to be eligible for the prize drawing. We will announce the results of the campaign before Thanksgiving Break.

Can I restrict my monthly/one-time Staff Campaign gift to my school or a VPS program?
Unfortunately, no. The staff campaign is designed to raise money to support the Foundation for VPS and all the ways we provide support to VPS students district wide. Donations toward a specific school or program are received through our general “Donate Now” button on the website.

What should I do if the employer of my spouse/partner will match my donation?
Once you’ve been issued a receipt, it can be submitted to the employer along with any applicable forms they may require. If you need help with this, please reach out to us at **FoundationVanPS@vansd.org**.

What are my payment options?
Donations can be made by:

- Payroll deduction form (preferred)
    - Download fillable form
    - Printable form
- Credit card/bank account (via our donation platform Zeffy)

- Check
    - Payable to “Foundation for VPS” and mailed to PO Box 6039, Vancouver, WA 98668. (Please specify “Staff Campaign” in the memo.)

Where do I return my form?
Completed PDF payroll forms can be emailed to **staff.campaign@vansd.org**. Download the form, open in a PDF reader (such as Adobe Acrobat), fill out and save to your computer. Attach to your email.

Hard copies of forms can be scanned and emailed to the same address or sent via interoffice mail to Foundation for VPS in the JPC building.

When will I find out if I won a prize?
We will randomly select six names for the six prizes by November 19, 2026. We will reach out to the winners by phone and/or email to let them know. We will also name them in our December Newsletter (with their consent).

I gave $25 a month - when do I get my cool-color changing cup??
We anticipate there being a lot of cups to hand out and we have a very small staff! We will deliver the mugs to as many schools as possible, but we may ask some gift recipients to come to our office. We hope to have all the cups dispersed by the end of January 2027.

I missed the campaign window. Can I still donate?
We can accept payroll deduction forms until December 11, 2026. If the form arrives to us after November 13, 2026, you will not be eligible for the prize drawing. You will be eligible for the cup if you give $25/mo or $300/annually.

You can make a donation online at any time of the year by visiting our general donation page **HERE**.

View the staff campaign website here: **https://foundationforvps.org/staffcampaign/**.

More questions? Email Leah at leah.middleton@vansd.org